

## BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

FEBRUARY 21, 2013

### TOWNSHIP COUNCIL MEETING

President Lewis called the meeting to order at 7:06 pm.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Present
	Mr. Pluta	Present
	Mr. Tucker	Absent
	Vice President Brennan	Present
	President Lewis	Present

Council President Lewis stated that monthly reports are available for review in the Township Manager's Office and public comment on Land Development and official action items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting under public comments. Further, items of personnel matters and labor litigation were discussed prior to the meeting in Executive Session.

#### VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for February 21, 2013.

Mr. Pluta inquired as to if the ten (10) laptops acquired could of been purchased directly from Dell for a discount or where they already discounted with this purchase.

Motion by Mr. Glasson and seconded by Vice President Brennan to approve the outstanding Voucher List and Requisitions for February 21, 2013.

*Motion carried by a vote of 5-1, with Mr. Pluta voting no.*

- B. Call for a motion to Approve Minutes from the Council Meeting on January 17, 2013.

Mr. Pluta asked for a copy of the minutes to be sent to him.

Motion by Mr. Bowen and seconded by Mr. Glasson to approve the Minutes from the Council Meeting on January 17, 2013.

*Motion carried by a vote of 4-1, with Mr. Pluta voting no and Ms. Longhitano abstaining.*

#### APPOINTMENTS

- A. Vacancy on the Lower Bucks Joint Municipal Authority: Consideration to Appoint.

Mr. Pluta inquired as to the vacancy, and was informed that the vacancy was due to John Monahan's term expiring on December 31, 2012.

Motion by Vice President Brennan and seconded by Ms. Longhitano to appoint Mr. Joe Glasson to the Vacancy on the Lower Bucks Joint Municipal Authority.

*Motion carried by a vote of 4-1, with Mr. Pluta voting no and Mr. Glasson abstaining.*

- B. Vacancy as Detective in Police Department: Consideration to Appoint.

Township Manager McCauley stated that Mr. Sabatini provided the recommendation of the Civil Service Commission, whereas the Civil Service Commission is putting forth the name of Officer Slemmer to be promoted to Detective.

Mr. Pluta asked if the recommendation of Officer Slemmer was enclosed in his weekend packet.

Motion by President Lewis and seconded by Mr. Glasson to Appoint Officer Douglas Slemmer to the Vacancy of Detective in the Police Department as outlined by the Civil Service Commission recommendation effective February 21, 2013.

*Motion carried by a vote of 5-0, with Mr. Pluta abstaining.*

Police Chief McAndrews presented a statement of background and congratulations after Judge Joanne Kline swore in Officer Douglas Slemmer.

ORDINANCES & RESOLUTIONS

- A. A Resolution Authorizing the Promotion of Police Officer Douglas Slemmer to the Rank of Detective within the Bristol Township Police Department this day 21<sup>st</sup> day of February, 2013: Consideration to Adopt.

Motion by President Lewis and seconded by Mr. Glasson to Approve a Resolution Authorizing the Promotion of Police Officer Douglas Slemmer to the Rank of Detective within the Bristol Township Police Department this day 21<sup>st</sup> day of February, 2013.

*Motion carried by a vote of 5-0, with Mr. Pluta abstaining.*

- B. A Resolution Approving and Authorizing the Transfer and Conveyance of Portions of Certain Property Owned by Bristol Township to the Pennsylvania Turnpike Commission: Consideration to Adopt.

Mr. Roth of Jacobson Engineering along with Mrs. Scuderi spoke about the easement requirement due to erosion and the natural restoration of the area. The water pipe is exposed due to the erosion and is above ground leaving it vulnerable to breakage. The contract is still out for bid and he stated work should be started in the summer with approval and completion within the year.

Motion by Mr. Bowen and seconded by Vice President Brennan to Approve a Resolution Authorizing the Transfer and Conveyance of Portions of Certain Property Owned by Bristol Township to the Pennsylvania Turnpike Commission.

*Motion carried unanimously by a vote of 6-0.*

- C. A Resolution Accepting a Grant from the Municipal Waste Planning, Recycling and Waste Reduction Act through the Pennsylvania Department of Environmental Protection: Consideration to Adopt.

Township Manager William McCauley spoke on the grant monies of \$90,585 with Township match of \$10,065.00 stating it would be used for 9,920 new curbside twenty gallon recycling containers on wheels.

Mr. Pluta inquired if the language under section (D) used on page # 5 of the Project Schedule would restrict the Township from re-applying for additional monies.

Mr. G. Obert of Farmbrook inquired as to what type of cans were being purchased and if the hydraulic lift would need to be used and if it would harm the cans.

Motion by Mr. Glasson and seconded by Mr. Pluta to accept a Grant from the Municipal Waste Planning, Recycling and Waste Reduction Act through the Pennsylvania Department of Environmental Protection.

*Motion carried unanimously by a vote of 6-0.*

D. A Resolution Authorizing the Submission of an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for Bristol Pike and Newportville Road and Authorize the Township Manager to Sign Said Application: Consideration to Adopt.

Motion by President Lewis and Vice President Brennan Authorizing the Submission of an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for Bristol Pike and Newportville Road, and Authorize the Township Manager to Sign Said Application.

*Motion carried unanimously by a vote of 6-0.*

E. A Resolution Authorizing the Submission of an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for Bristol Pike and Cedar Avenue and Authorize the Township Manager to Sign Said Application: Consideration to Adopt.

Vice President Brennan inquired if signage to keep trucks from going too far without realization of the height requirement could be installed on Route 13 before the Cedar Ave turn.

President Lewis stated he would be able to give assistance in the placement of such stated signs.

Mr. Larry Young noted that Mr. Panone needs to be addressed these questions and that signage was addressed in original Septa Project plans.

Motion by President Lewis and seconded by Mr. Glasson Authorizing the Submission of an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for Bristol Pike and Cedar Avenue and Authorize the Township Manager to Sign Said Application.

*Motion carried unanimously by a vote of 6-0.*

F. A Resolution Authorizing the Bristol Township Emergency Management Coordinator to Execute all required Forms and Documents on behalf of Bristol

Township for the Purpose of Obtaining Financial Assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act: Consideration to Adopt.

Motion by Ms. Longhitano and seconded by Mr. Pluta Authorizing the Bristol Township Emergency Management Coordinator to execute all required Forms and Documents on behalf of Bristol Township for the Purpose of Obtaining Financial Assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

*Motion carried unanimously by a vote of 6-0, with Mr. Tucker being absent.*

REPORT FROM THE TOWNSHIP MANAGER

Township Manager William McCauley wanted to report that the Township Sign was installed this week on Bath Rd near the entrance to the Municipal Complex. Mr. McCauley addressed Mr. Obert's inquiries of the UDAG Funds from last year and the MPD Violations.

Township Manager McCauley also stated The Code of Ordinances has not been updated since 2008, with General Code. He suggested that a portal be established to be able to record and transmit Code of Ordinances via online to General Code, since records are kept online now.

Mr. Pluta inquired as to what the charges from General Code covered, if the Township paid a yearly subscription fee or by ordinance.

Township Manager McCauley reported that he discovered that Towing License Application Fees were not being collected from the Licensed Towing Operators working for Bristol Township. In addition to the Application Fees not being collected, mandatory Police Checks and submission of adequate insurance were overlooked as well.

Mr. McCauley stated he received a letter from Emily Methodist Church Requesting a Waiver for 50% of roof Building Permit Fee.

Motion by President Lewis and seconded by Mr. Pluta Authorizing a Waiver for 50% of Roof Building Permit Fee for Emily Methodist Church.

*Motion carried unanimously by a vote of 6-0.*

Township Manager McCauley reported that there has been a lot of activity related to Township's Consent Decree to gain compliance with the Consent Order at the Waste Water Plant. SCADA was installed and completed January 16, 2013 at four pump stations that had a due date of January 18,

2013. Bristol Township is not required to complete the additional installations until 2014 and beyond, but as a show of good faith these 10 stations will be completed this year at the remaining stations.

An SOP (Standard Operating Procedure) Manual was completed and submitted in February for the Pump Stations and Wastewater Plant. A Sewer System Evaluation Study and Data Analysis Report was also submitted January 18, 2013. Contracts have been signed for the 4 largest pump stations for major rehabilitation and the installation of SCADA. Construction to these pump stations should begin within 30 days and completion within this construction season.

Township Manager McCauley responded to Mr. Obert's questions about the monthly bills and expressed his appreciation for receiving the inquiries in advance of the meeting..

Mr. Pluta inquired as to if he could receive a copy of the deliverables on the Consent Order.

Township Manager Mr. McCauley congratulated Scott Swisher as a new permanent Township employee as he was currently employed in a temporary capacity for the last couple of months.

#### REPORT FROM TOWNSHIP SOLICITOR

Mr. Randal Flager stated his practice name has changed from Flager & Yockey to Flager & Associates. He asked Council to consider appointing Flager and Associates as the Township Solicitor.

Motion by Mr. Glasson and seconded by Vice President Brennan to appoint Flager & Associates as Township Solicitor.

*Motion carried by a vote of 5-1, with Mr. Pluta voting no.*

#### NEW BUSINESS

- A. Application of Interfaith Housing Development Corporation for Preliminary Subdivision Approval for Property Located at 1237 Schumacher Drive (TMP #5-61-479): Consideration to take Appropriate Action.

Mr. Van Strother, Executive Director for Interfaith Housing, spoke on the application for construction of a single family dwelling unit and the approval for subdivision of the existing lot.

Mr. Larry Young, Township Engineer stated this is a simple subdivision and as long as all requirements in the Resolution and Engineer's letter are complied with a Preliminary and Final Plan Approval is acceptable.

Motion by Ms. Longhitano and seconded by Mr. Glasson to approve the Application of Interfaith Housing Development Corporation for Preliminary and Final Subdivision Plan Approval for Property Located at 1237 Schumacher Drive (TMP #5-61-479).

*Motion carried unanimously by a vote of 6-0.*

- B. Proposed Settlement Stipulations for Tax Assessment Appeals of UPH Properties, LLC: Consideration to take Appropriate Action.

Motion By President Lewis and seconded by Vice President Brennan to Approve the Proposed Settlement Stipulations for Tax Assessment Appeals of UPH Properties, LLC

*Motion carried unanimously by a vote of 6-0.*

- C. Request for Four Escrow Releases from Opus East, LLC for Ford, Lot #3 (2), and Lot #4: Consideration to take Appropriate Action.

Mr. Larry Young stated these were requests for release of cash escrow for professional and administration costs for projects from 2007 in the amounts of \$ 77,944.13, \$ 10,766.27, \$50,937.70 and \$ 55,638.11 for TMP # 0518-65-1.

Motion by Mr. Pluta and seconded by President Lewis to Approve the Request of Four Escrow Releases from Opus East, LLC for Ford, Lot #3 (2), and Lot #4.

*Motion carried unanimously by a vote of 6-0.*

#### OTHER BUSINESS

President Lewis read a Request for "Volunteers for Trash Clean Up at Black Ditch Park" and the surrounding area on March 9, 2013 from 9am to 1pm. Volunteers can meet at 8:45am across from Ben Franklin School (6403 Mill Creek Rd). Lunch and drinks will be provided. Only extreme weather will cancel event cleanup.

President Lewis announced that a presentation by Dr. Samuel Lee would be held on Friday, March 15, 2013 at 10:30am in regards to the School District Building Proposal will take place at the Bristol Township Senior Center located in the Municipal Complex.

Mr. Pluta wanted to say, "Hats off to the Public Works guys" as they are doing a fabulous job on the Municipal Building construction and it definitely has a better atmosphere, brighter and livelier than in the past.

Mr. Pluta also inquired whether the Township could expand the Radcliffe Street Jake Brake Ordinance passed a few years ago for Lakeland Ave or if we could need another Jake Brake Ordinance on those roads that already have a posted speed limit of 25-45 mph within the Township's residential areas.

President Lewis stated this would be checked into and "Hats Off to the Public Works Guys and Mr. McCauley" for kicking the building renovations into action.

#### OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Mr. John Sanchez stated publicly that his comments at the last meeting were solely his own and nobody put him up to speaking out or told him what to say as he has heard reported. He urges residents to come forward and get involved. He would like to acknowledge that the Bristol Township School Board should have reached out by televising the meeting on the new school proposal for residents to be more educated and prepared for what is financially at stake with this project.

Mr. Gallus Obert of Freedom Lane wanted to thank Mr. McCauley for answering questions related to the Bill Run. Mr. Obert inquired as to the expense if any for the recycling bins and how they were going to be distributed. Township Manager McCauley stated that no decisions have been made as of right now regarding the bins.

Mr. Obert spoke on the inspection process of Cedar Ave after each incident with tractor trailers, also inquired about the Soap Box Derby property, questions on the building improvement expenditures and the Township Towing process.

Mr. Ken Smith of the Edgely section spoke on an incident he witnessed last Saturday. His recyclables were picked up by the regular trash truck and thrown in with the regular trash.

BRISTOL TOWNSHIP COUNCIL MEETING  
FEBRUARY 21, 2013

Township Manager Mr. McCauley stated that this is unacceptable and will be addressed with the hauler.

Ms. Patty Nickels of Prospect Ave., inquired if a sign was present on Newportville Rd by I-95 Bridge stating height requirements. The ongoing traffic from schools being let out and Ford Road being under construction caused a lot of traffic back up since the tractors have been creeping under the bridge. Ms. Nickels inquired as to who was responsible for sending the Townships Ordinances in and how much was paid for this not to happen.

Mr. Wes Rexler of West Bristol inquired into the Towing / Hauling Process and Procedures. Mr. Rexler asked about the decision to allow Mr. Morris to speak for an unlimited time during the last meeting.

Ms. Patty Nickels also stated that she wishes all to send a card or visit Jake Tryon of Croydon who is currently in Langhorne Garden Nursing Home recovering. Ms. Longhitano and President Lewis wished Mr. Tryon a speedy recovery and well wishes and wanted to let him know he is in the Council's prayers.

Motion By Vice President Brennan and seconded by Ms. Longhitano to adjourn.

*Motion carried unanimously, by a vote of 6-0.*

The meeting was adjourned at 9:05pm.

TOWNSHIP COUNCIL MEETING OF FEBRUARY 21, 2013

1. Approved the outstanding Voucher List and Requisitions for February 21, 2013.
2. Approved the Minutes from the Council Meeting on January 17, 2013.
3. Appointed Mr. Joe Glasson to the Vacancy on the Lower Bucks Joint Municipal Authority.
4. Appointed Officer Douglas Slemmer to the Vacancy of Detective in the Police Department as outlined by the Civil Service Commission effective February 21, 2013.
5. Approved a Resolution Authorizing the Promotion of Police Officer Douglas Slemmer to the Rank of Detective within the Bristol Township Police Department this day 21<sup>st</sup> day of February, 2013.
6. Approved Resolution Authorizing the Transfer and Conveyance of Portions of certain Property Owned by Bristol Township to the Pennsylvania Turnpike Commission.
7. Accepted a Grant from the Municipal Waste Planning, Recycling and Waste Reduction Act through the Pennsylvania Department of Environmental Protection.
8. Authorized the Submission of an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for Bristol Pike and Newportville Road, and Authorize the Township Manager to Sign Said Application.
9. Authorized the Submission of an Application for Traffic Signal Approval to the Pennsylvania Department of Transportation for Bristol Pike and Cedar Avenue and Authorize the Township Manager to Sign Said Application.
10. Authorized the Bristol Township Emergency Management Coordinator to execute all required Forms and Documents on behalf of Bristol Township for the Purpose of Obtaining Financial Assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
11. Authorized a Waiver for 50% of Roof Building Permit Fee for Emily Methodist Church.
12. Appointed Flager & Associates as Township Solicitor.
13. Approved the Application of Interfaith Housing Development Corporation for Preliminary and Final Subdivision Approval for Property Located at 1237 Schumacher Drive (TMP #5-61-479).
14. Approved the Proposed Settlement Stipulations for Tax Assessment Appeals of UPH Properties, LLC.
15. Approved the Request of Four Escrow Releases from Opus East, LLC for Ford, Lot #3 (2), and Lot #4.

BRISTOL TOWNSHIP COUNCIL MEETING  
FEBRUARY 21, 2013

Respectfully submitted,  
Tammy L. Hardy, Township Secretary