

## BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

JULY 17, 2014

### COUNCIL MEETING

President Lewis called the meeting to order at 7:10 pm.

|            |                        |         |
|------------|------------------------|---------|
| Roll Call: | Mr. Bowen              | Present |
|            | Mr. Glasson            | Present |
|            | Ms. Longhitano         | Present |
|            | Mr. Monahan            | Present |
|            | Ms. Murphy             | Present |
|            | Vice President Brennan | Present |
|            | President Lewis        | Present |

Council President Lewis stated that monthly reports are available for review in the Township Manager's Office and public comment on land development and official action items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

#### VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding voucher list and requisitions for July 17, 2014.

*Motion by Mr. Monahan and seconded by Mr. Glasson to approve the outstanding voucher list and requisitions for July 17, 2014.*

*Motion carried unanimously by a vote of 7-0.*

- B. Call for a motion to reconsider and approve the minutes from the Council Meeting on May 15, 2014.

*Motion by President Lewis and seconded by Ms. Murphy to reconsider the approval of the minutes from the Council Meeting on May 15, 2014.*

Township Manager McCauley stated that due to an error, Council had inadvertently passed the draft version of the minutes rather than the final version.

*Motion carried by a vote of 4-0, with Councilmen Glasson, Brennan and Longhitano abstaining due to absence.*

C. Call for a motion to approve minutes from the Council Meeting on June 19, 2014.

*Motion by Ms. Longhitano and seconded by Ms. Murphy to approve the minutes from the Council Meeting on June 19, 2014.*

*Motion carried unanimously by a vote of 7-0.*

#### COMMENDATIONS, PRESENTATION and REPORTS

- A. President Lewis presented the Rooney family of Laurel Bend and Gartland family of the Dogwood section of Bristol Township with \$50.00 TD Bank Visa Debit Cards for their exemplary recycling efforts in the “Get Caught Recycling Campaign.” President Lewis thanked TD Bank for their sponsorship of the “Get Caught Recycling Campaign.” He stated that 379 tons of recycling materials were collected in June 2014, compared to 247 tons in June 2013, representing a 53.45 % increase. President Lewis thanked residents for their recycling efforts in the Township. Vice President Brennan stated that when residents recycle, the Township benefits from an increase in performance grant funding.
  
- B. Bristol Township Project Manager & Operations Analyst, Mr. Scott Swichar gave a presentation on the Inspections of the Townships Parks & Playgrounds.

Mr. McCauley gave an overview of the Township’s priorities, which include investing in the Township’s infrastructure, such as the milling and paving of roads and the replacement of every street light in the Township. Mr. McCauley stated that greater emphasis will now be placed on Township parks, and Scott Swichar had performed a site inspection and inventory of every Township park property and playground. The result of the site inspection was a written report that not only identified hazards, but also prioritized them for maintenance scheduling and capital improvement plans.

Mr. Swichar gave a brief presentation on the safety of the parks and playgrounds in Bristol Township. Mr. Swichar stated that the Township is roughly 17.2 square miles and the population is 54,582 people. The Township manages 31 parks and several open parks and greenway spaces. The playground and parks consist of 277 acres of land, not including the open parks and greenway spaces. The Public Works department is charged with maintaining these recreation spaces. Mr.

Swichar stated that detailed inspections were conducted and imminent hazards were reported to Public Works for immediate attention. Mr. Swichar provided examples of existing site conditions and areas needing repairs. He explained the inspection process and form used to inspect the sites. Mr. Swichar stated that the next step entailed the Park & Recreation Board meeting to create a park development plan, and the results of the report would be used to develop a five year Capital Improvement Plan. Mr. Swichar also encouraged residents to contact the Public Works Department if they observe unsafe conditions that need attention.

#### ORDINANCES AND RESOLUTIONS

- A. Resolution Authorizing the Approval of a Section 147(F) Agreement for the Third District Volunteer Fire Company No. 1 of Bristol Township to Finance Equipment: Consideration to Adopt.

Township Manager McCauley stated that Council needs to adopt a Resolution in order to sign the Section 147(F) form, which will enable Third District Fire Company # 1 to finance the purchase of new equipment, namely, a 75 foot ladder truck. According to IRS code, it is necessary to obtain the approval of the governmental unit. Third Dist. Fire Co #1 has submitted this form to the Township and the agreement does not constitute a financial involvement or other obligation from Bristol Township. Mr. McCauley stated that Council is essentially signing a bureaucratic document.

*Motion by Mr. Glasson and seconded by Ms. Longhitano approving a Resolution of the Township of Bristol authorizing the approval of a Section 147(F) Agreement for the Third District Volunteer Fire Company No. 1 of Bristol Township to Finance Equipment.*

*Motion carried unanimously by a vote of 7-0.*

#### REPORT FROM TOWNSHIP MANAGER

The Township Manager stated he had no formal report at this time.

#### REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor Randy Flager stated he had no formal report at this time.

#### NEW BUSINESS

- A. Change Order NO.1 for 2014 Milling & Paving Project: Consideration to Approve.

Township Manager McCauley stated that the Township Engineer, Larry Young, will be resigning from his position and that Mr. Kurt Schroeder of Gilmore and Associates will be the new Township Engineer. Mr. McCauley thanked Mr. Young for his efforts.

Mr. Larry Young stated that an additional 49 more roads, approximately nine more miles, will be paved in the Township, which is attributed to unused quantities in the original contract and additional funds that are now available. The contract amount will increase by \$1,263,081.50, from the original amount of \$2,266,906.64 to the adjusted contract amount of \$3,529,988.14. The Change Order has been awarded to Morrissey who has agreed to honor the unit cost from the original contract, and the contract will be extended by 35 days for a total of 125 days.

Township Manager McCauley stated that in 2012, there were 88 out of 177 miles in need of resurfacing, and 68 miles have been completed during the last three years. In 2011, only five miles of roads were paved. Mr. McCauley stated that 20 miles remain to be paved of the original 88 in the 4<sup>th</sup> & 5<sup>th</sup> years.

*Motion by Mr. Bowen and seconded by Mr. Monahan to Approve Change Order NO.1 for the 2014 Milling & Paving Project, with the contract total increasing by \$1,263,081.50 adjusting the contract amount to \$3,529,988.14; being awarded to Morrissey.*

*Motion carried unanimously by a vote of 7-0.*

- B. Application of MacPherson-Hardy Partnership for Preliminary & Final Land Development Plan Approval for Property Located at 1611 Hanford Street, Levittown, T.M.P. # 5-69-57-2, 5-69-45, 5-69-46, 5-69-54, 5-69-56, 5-69-57, and 5-69-57-4 in an M-2 Heavy Manufacturing District : Consideration to Approve.

Mr. Brian Binney, of Anderson Engineering Associates representing Mr. Rich Decker and Mr. Michael McKane of the McPherson-Hardy Partnership, stated they are in the third step of the process of constructing an addition by combining six properties into one parcel. The first step entailed the purchasing of property and the second step entailed vacating a portion of Hardy Street. The existing property has a 14,000 square foot building, and the proposal entails adding a 17,000 square foot addition, loading docks and restriping of the lot.

Councilman Bowen questioned the total combined size of the lot and whether the planting of trees was proposed. Mr. Binney stated there would be almost 2.2 acres and 96,650 square feet and that there would not be any areas available to plant trees.

Councilwoman Longhitano questioned if lighting was addressed and whether the infiltration beds would prevent fire trucks from accessing the building. Mr. Binney stated that 16 parking spaces are adequate based on the number of employees, and there is adequate truck access to the building.

Township Engineer, Larry Young, stated that the applicant's consultant has reviewed and does not have any issues with the remaining comments. He suggested that Council approve the granting of waivers: 509 C, 509E, 509F, 511A, 513A, 516D.3, 516D.5, 519A, 803A, 803C.3.

Township Solicitor Flager questioned if the applicant is agreeable to the stipulations in the eight page document. Mr. Binney stated that they are in fact agreeable to the stipulations.

*Motion by Mr. Glasson and seconded by Vice President Brennan approving the application of MacPherson-Hardy Partnership for preliminary & final land development plan approval for property located at 1611 Hanford Street, Levittown, T.M.P. # 5-69-57-2, 5-69-45, 5-69-46, 5-69-54, 5-69-56, 5-69-57, and 5-69-57-4 in an M-2 Heavy Manufacturing District.*

*Motion carried unanimously by a vote of 7-0.*

The Township Manager thanked Mr. Decker and American Bread Crumb for staying in Bristol Township and for their investment in time, energy, and resources to expand the business here.

C. General Obligation Notes, 2014 Series: Consideration to Approve.

Mr. McCauley stated that with interest rates rising, the Township should consider submitting a formal application to the Delaware Valley Regional Finance Authority for a \$3 million loan for capital improvements such as road paving, township building improvements and other infrastructure projects at the rates provided to Council.

Township Manager McCauley recommended the Township transfer seven years in principal and interest payments into the debt fund from undesignated fund balance to reduce the likelihood of future taxes to fund the project.

*Motion by President Lewis and seconded by Ms. Murphy to make a formal application to the Delaware Valley Regional Finance Authority to Borrow a \$3,000,000 General Obligation Note, 2014 Series.*

*Motion carried unanimously by a vote of 7-0.*

D. Request from New Falls Development, L.P. dated July 2, 2012 for a Financial Security Reduction for Wawa, Inc., New Falls & Wistar Road: Consideration to Take Appropriate Action.

Township Engineer Young stated that Wawa is requesting a security reduction in the amount of \$351,550.80 leaving a remaining balance of \$335,360.80, and that a motion would be needed to grant the release.

Ms. Barbara Bill, Elford Road, questioned if Wawa had to begin construction before a release of credit could be issued.

Mr. Young stated that escrows are for the public site improvements only, rather than the building construction.

Ms. Bill questioned whether trees would be replaced. Mr. Young stated there are no plans to plant trees since the road will be widened in order to make the intersection safer.

President Lewis stated that Council would like come up with a solution to replace trees in areas where they were removed and requested Mr. McCauley research the matter further.

*Motion by President Lewis and seconded by Mr. Monahan to approve the request from New Falls Development, L.P. dated July 2, 2012 for a financial security reduction for Wawa, Inc., New Falls & Wistar Road in the amount of \$ 351,550.80 leaving a remaining balance \$335,360.80.*

*Motion carried unanimously by a vote of 7-0.*

### OTHER BUSINESS

President Lewis stated that while the Route 13 enhancement project was challenging at first, the project is moving forward. He stated that since the two hour parking signs had disappeared, the Township will contact PennDOT in an effort to locate the signs, or if they are not located they might install the signs themselves. Mr. Lewis stated the signs would be placed on Route 13, from Newportville Road to Walnut Ave on the store side, and on Belmont Ave from Route 13 to behind the store parking lot. The Township will work with store owners and local organizations to see if they will maintain trash cans and plants.

President Lewis stated that a free concert in the park, sponsored by the Croydon Acres Civic Association and Inspire Federal Credit Union, is scheduled for Saturday, July 26, 2014 at 7:00pm.

Township Solicitor Flager stated that an appointment needs to be made to the Civil Service Commission.

President Lewis nominated Mr. John Riotto of 2160 Maple Ave of Bristol, PA.

*Motion by President Lewis and seconded by Ms. Longhitano to appoint John Riotto of 2160 Maple Ave to the Civil Service Commission.*

*Motion carried by a vote of 6-1, with Councilman Glasson voting no.*

President Lewis stated that Ellen Miller of the Environmental Advisory Committee (EAC) requested the creation of a Shade Tree Commission.

*Motion by President Lewis and seconded by Ms. Longhitano approving a Shade Tree Commission with duties and responsibilities of the Commission to be provided at a later date.*

President Lewis stated that Councilwoman Murphy and Councilman Bowen will serve as Council Liaisons to the Shade Tree Commission.

*Motion carried unanimously by a vote of 7-0.*

*Councilman Monahan requested that the Township Engineer inspect a residential property at 39 Sugar Maple Lane since their curb apron was damaged by a Township snowplow and because of past flooding issues at the property.*

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Mr. John Riotto, 2160 Maple Avenue, thanked Council for his appointment to the Civil Service Commission. He stated that there are bushes covering the stop sign at Ford Road and Hilltop Road. Mr. Riotto questioned if more basketball courts could be installed at Green Lynne Park as a way to discourage residents from placing basketball poles in the public right of ways.

Township Manager McCauley stated that the Township does not permit basketball structures in the public right of way and they will in fact issue a Notice of Violation.

Mr. Riotto questioned if the Bristol Township School District picked up their building permits. Mr. Flager stated that while they picked up their permits and paid in full for the first two schools, they did not yet take advantage of a proposed 30% discount that was offered to them for televising their Board Meetings.

Mr. Tom Barton, Aster Lane, stated that he was disappointed at the School Board for not televising their meetings. He stated that a benefit for the organization, Autism Speaks, will be held on Tuesday, July 22, 2014 from 7-9 p.m. at JoJo's Ice Cream on New Falls Road with a rain date of Thursday, July 26, 2014.

Ms. Patti Nichols, Prospect Avenue, thanked Council for repairing a broken fire hydrant and questioned who to contact about broken street lights at the I-95 entrance on Veterans Highway. President Lewis stated that the lights are owned by PENNDOT and offered to contact State Representative Davis. Ms. Nichols questioned if there is a motorcycle noise ordinance in the Township. President Lewis stated there is a general noise ordinance in the Township. Councilman Glasson stated that she should contact the police for noise issues.

Ms. Nichols questioned where the "in Lieu of Sidewalks" funds are deposited and who is entitled to use these funds.

Township Manager McCauley stated that funds are deposited in a sidewalk fund, and that when money is available, it is used for sidewalk installation on the Greenbelts or public lands. However there are no funds currently available.

Mr. Joe Hogan, Mountain Lane, questioned whether there is a warranty on roads that were paved in 2006, and that Goldenridge Drive and Whitewood Drive are deteriorating and in need of repair.

Township Engineer Young stated the warranty is only for two years. Mr. Hogan further stated there is a drainage issue at Gooseneck and Goldenridge Drive.

Ms. Erma Boyd, Winder Village, stated that she is disappointed with the lack of police presence in the area of Winder Village, especially given the amount of taxes paid. President Lewis stated that surveillance cameras are being examined for the Winder Village area.

Vice President Brennan stated that while only 10% of every tax dollar goes to the Township, 80% of every tax dollar goes to the School District. The Township spends over 70% of its budget on the police department leaving only a small portion to be used for a multitude of other services. Mr. Brennan stated that due to a recent arbitration decision, the police were awarded even more benefits so the Township is unable to hire any more police officers. Mr. Brennan stated that Township residents should also consider implementing a town watch. Ms. Boyd stated that residents are in fact involved in a town watch.

President Lewis stated Winder Village is scheduled to receive video surveillance cameras. Township Manager McCauley stated that the number of police officers on the street today is the same as when there were 70,000 residents in the Township. Mr. McCauley stated cameras will be installed this year and due to past mismanagement and exorbitant legacy costs, the Township is unable to afford more police officers. Mr. McCauley stated that because the police union chose to not relinquish any of their exorbitant benefits, officers will instead work extra hours rather than the Township hiring additional officers.

Mr. West Rexler, West Bristol, stated that officers were on the scene of the Winder Drive shooting within three minutes. He also stated that taxes are high because properties are being taxed or listed incorrectly as a single family home rather than a business.

Ms. Barbara Bill, Elford Road, stated that she is disappointed how Council interacts with the School District, since the School Board has many unfunded mandates that need to be addressed.

Vice President Brennan stated that elected officials should stop making excuses and need to be more accountable in order to get budgets balanced. Mr. McCauley stated that the State also passes many unfunded mandates onto the Township without funding to pay for these expenses.

Councilman Bowen stated that seniors should not have to work simply to be able to pay their school taxes. He stated that new schools are also being built and teacher pension costs are unsustainable.

*Motion by Councilwoman Murphy and seconded by Ms. Longhitano to adjourn the meeting.*

*Motion carried unanimously by a vote of 7-0.*



The meeting was adjourned at 8:57 p.m.

1. Approved the outstanding Voucher List and Requisitions for July 17, 2014.
2. Reconsidered Approval of the minutes from the Council Meeting on May 15, 2014.
3. Approved the Minutes from the Council meeting on June 19, 2014.
4. Approved a Resolution of the Township of Bristol Authorizing the Approval of a Section 147(F) Agreement for the Third District Volunteer Fire Company No. 1 of Bristol Township to Finance Equipment.
5. Approved Change Order NO.1 for 2014 Milling & Paving Project, with the contract total increasing by \$1,263,081.50 adjusting the contract amount to \$3,529,988.14; being awarded to Morrissey.
6. Approved the Application of MacPherson-Hardy Partnership for Preliminary & Final Land Development Plan Approval for Property Located at 1611 Hanford Street, Levittown, T.M.P. # 5-69-57-2, 5-69-45, 5-69-46, 5-69-54, 5-69-56, 5-69-57, and 5-69-57-4 in an M-2 Heavy Manufacturing District.
7. Approved a Formal Application to the Delaware Valley Regional Finance Authority to Borrow a \$3,000,000 General Obligation Note, 2014 Series.
8. Approved the Request from New Falls Development, L.P. dated July 2, 2012 for a Financial Security Reduction for Wawa, Inc., New Falls & Wistar Road in the amount of \$ 351,550.80 leaving a remaining balance \$335,360.80.
9. Approved the Appointment of Mr. John Riotto of 2160 Maple Ave to the Civil Service Commission.
10. Approved a Tree Shade Commission with their duties being provided at a later date.
11. Adjourned meeting at 8:57 PM.

Respectfully submitted,  
Tammy L. Hardy, Township Secretary