

# BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

December 18, 2014

## COUNCIL MEETING

President Lewis called the meeting to order at 7:10 PM.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Absent
	Mr. Monahan	Present
	Ms. Murphy	Present
	Vice President Brennan	Present
	President Lewis	Present

Council President Lewis announced that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In, addition, residents may offer general comments at the end of the meeting.

Council President Lewis stated matters of personnel and litigation items were discussed in the executive session.

### VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for December 18, 2014

*Motion by Mr. Monahan and seconded by Mr. Brennan to approve the outstanding voucher list and requisitions for December 18, 2014.*

*Motion carried unanimously by a vote of 6 – 0.*

- B. Call for a motion to approve minutes from the Council Meeting on November 20, 2014.

*Motion by Mr. Bowen and seconded by Mr. Monahan to approve the minutes from the Council Meeting on November 20, 2014.*

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*Motion carried by a vote of 5-0 with Ms. Murphy abstaining due to absence.*

COMMENDATIONS, PRESENTATIONS and REPORTS

- A. President Lewis presented Certificates of Commendation to the Young Family of Bristol and the Westerman Family of Levittown and presented both families with a \$50.00 Gift Certificate from TD Bank.

Mr. Lewis thanked TD Bank for being a sponsor to Bristol Township's "Get Caught Recycling Campaign." Mr. Lewis stated that during the month of November 350.50 tons of recyclable material was collected compared to 228.00 tons in November of 2013 which is an increase of 54% in residential recycling.

- B. A Resolution of Commendation for the Bristol Township Wardogs 15 Unlimited Football team on Winning the 2014 UYFL National Championship: Consideration to Adopt.

*Motion by Mr. Glasson and seconded unanimously by all of Council to adopt a Resolution Approving a Commendation for the Bristol Township Wardogs 15 Unlimited Football team on Winning the 2014 UYFL National Championship.*

*Motion carried unanimously by a vote of 6-0.*

ORDINANCES AND RESOLUTIONS

- A. An Ordinance Amending Chapter 5, Article XI, Department of Police, Chapter 5 To Provide for the Creation of the Position of Public Safety Director to Oversee The Bristol Township Department of Police and Oversee the Department of Fire Marshal/Emergency Management: Consideration to Adopt.

*Motion by Ms. Murphy and seconded by Mr. Brennan to adopt an Ordinance Amending Chapter 5, Article XI, Department of Police, Chapter 5 to Provide for the Creation of the Position of Public Safety Director to Oversee the Bristol Township Department of Police and Oversee the Department of Fire Marshal/Emergency Management.*

*Motion by a vote of 5 – 1. Mr. Monahan dissented.*

- B. A Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$400,000: Consideration to Adopt.

*Motion by Mr. Monahan and seconded by Mr. Bowen to adopt a Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$400,000.*

*Motion carried unanimously by a vote of 6 – 0.*

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- C. A Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$220,712: Consideration to Adopt.

*Motion by Ms. Murphy and seconded by Mr. Brennan to adopt a Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$220,712.*

*Motion carried unanimously by a vote of 6 – 0.*

- D. A Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$83,052: Consideration to Adopt.

*Motion by President Lewis and seconded by Mr. Monahan to adopt a Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$83,052.*

*Motion carried unanimously by a vote of 6 – 0.*

- E. A Resolution Adopting the 2015 Township Budget and Setting Forth Millage Rates to Fund Said Adopted Budget: Consideration to Adopt

*Motion by Ms. Murphy and seconded by Mr. Brennan to adopt a Resolution Accepting the 2015 Township Budget and Setting Forth Millage Rates to Fund Said Adopted Budget.*

*Motion carried unanimously by a vote of 6 – 0.*

Township Manager McCauley asked that the record show an amendment to Fund 24 (Debt Fund) under expenditures debt services interest is \$1,006,989.00 which reduces the transfer to reserve to \$4,426,891.00. Further the Millage that is being adopted is 18.08 mills for the General Fund, .9 mills for the Recreation Fund, 2 mills for the Fire Fund, .55 mills for the Rescue Fund and 2.45 mills for the Debt Fund. Since February of 2012 the Council has reduced the millage rate by 1.3%. This is a significant decrease since the years between 2006 and 2010 saw a Millage Increase rate of 64.16%.

#### REPORT FROM TOWNSHIP MANAGER

Township Manager McCauley reminded residents that the Township Newsletter has been mailed and should be arriving at residences in the near future.

Secondly, Mr. McCauley commended Project Manager, Scott Swichar, and the Public Works Department for their successful clean-up of the Township's excess yard waste. An additional 12 to 15 dumpsters were filled and disposed of properly.

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Mr. McCauley commended Council on adopting the 2015 Budget and for their hard work, and courage to make the difficult decisions. He stated that the courage the Council exhibits is sadly lacking in Harrisburg and Washington. Mr. McCauley expressed his gratitude to the Council for the opportunity to serve Bristol Township and thanked the Council for taking a chance on him back in 2012.

McCauley wished everyone a Happy, Healthy and Safe Holiday.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor, Randall Flager, wished everyone a wonderful Holiday season.

NEW BUSINESS

- A. Application for Conditional Use Approval for Frank J. Walsh Located at 11 Swan Lane, Levittown (TMP #5-72-303) to Construct an In-Law Suite in an R-3 Residential District: Consideration to take Appropriate Action.

Frank Walsh, 11 Swan Lane Levittown, was sworn in for the Conditional Use Hearing.

Mr. Walsh is requesting the approval to build an In-Law suite that would be detached from the existing property.

Council is concerned that this addition becomes a second dwelling on one tax-parcel and will set the precedence of having double residences on one parcel and placing the Township in a position to police these properties even with a Deed Restriction.

Township Manager McCauley stated to Council that once they approve two dwellings on one lot those dwellings will be there for good despite any stipulations Council may place on the approval.

*Motion by President Lewis to deny the application request and seconded by Mr. Brennan.*

Township Solicitor, Randall Flager, asked Mr. Walsh if he was willing to allow for a 60 day extension since Council was offering their help to revisit the plans.

Councilman Brennan offered to assist Mr. Walsh in reviewing the plans to have the addition connected to the house.

*President Lewis removed his motion to deny the application and Mr. Brennan removed his second.*

Conditional Use Hearing Closed at 8:06.

- B. Application for Minor Subdivision Approval for Dominic Chilberti, for Property Located at 902 Main Street, Croydon (TMP #5-8-264) in an R-3 Residential

District: Consideration to take Appropriate Action.

Township Engineer, Kurt Schroeder, stated that in a letter sent on October 29, 2014 that the applicant will comply with all items, including Item 8D related to street trees for donation throughout the Township.

The applicant agrees to comply with all the items stipulated in the October 29, 2014 letter from Gilmore & Associates.

*Motion by Mr. Monahan and seconded by Mr. Glasson to Approve the Application for Minor Subdivision for the Property located at 902 Main Street, Croydon (TMP #5-8-264) in an R-3 Residential District.*

*Motion carried by a vote of 5-0. Mr. Brennan abstained due to a conflict of interest.*

- C. Request for Waiver of Land Development Process from Gerard Lykon, Lykon Automotive, 3213 Bath Road: Consideration to take Appropriate Action.

Township Engineer, Kurt Schroeder, stated that this project went before the Zoning Hearing Board on November 10, 2014 and the applicant was granted Variances on the maximum impervious surface ratio, minimum front and rear yard setback, off-street parking and two (2) off-street loading berths for the proposed building addition.

A plan has been composed and is in conjunction with the November 26, 2014 letter from Gilmore & Associates.

*Motion by Ms. Murphy and seconded by Mr. Glasson to approve the Waiver of Land Development Process from Gerard Lykon, Lykon Automotive, 3213 Bath Road.*

*Motion carried unanimously by a vote of 6 – 0.*

#### OTHER BUSINESS

President Lewis wished everyone a Happy and Safe Holiday on behalf of Council.

Manager McCauley stated that a bill was recently received from PCS Engineering, which is the company that conducted the HVAC study for the Municipal Building. The architects doing the sally port and the rehab of the building had given the Township an estimate of \$20,000 for the HVAC analysis and PCS has come in with a price of \$11,000. McCauley is requesting Council approval to have PCS paid in 2014 instead of making them wait until the January Council Meeting.

*Motion by President Lewis and seconded by Ms. Murphy to approve payment in the amount of \$ 11,000 to PCS Engineering.*

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*Motion carried unanimously by a vote of 6 – 0.*

Councilman Bowen wished everyone a Merry Christmas. He furthered thanked Project Manager, Scott Swichar, for all his hard work.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Gerard Lykon, Bath Road, volunteered Councilman Bowen to wrap and deliver the toys bought by Lykon Automotive to Toys for Tots.

Helene Mershon, Avenue B, informed Council that she was told she had to have a tree removed on her property immediately due to the imminent danger the tree presented. She requested assistance on how to get the Lien removed from her property.

West Retzler, West Bristol, commented on various issues unrelated to Bristol Township.

The meeting was adjourned at 8:59 pm.

RECAP FOR DECEMBER 18, 2014 MEETING

1. Approved the outstanding Voucher List and Requisitions from December 18, 2014.
2. Approved the November 20, 2014 Council Meeting Minutes.
3. Approved a Resolution of Commendation for Bristol Township Wardogs 15 Unlimited Football Team.
4. Approved an Ordinance Amending Chapter 5, Article XI, Department of Police, Chapter 5 to Provide for the Creation of the Position of Public Safety Director to Oversee the Bristol Township Department of Police and Oversee the Department of Fire Marshal/Emergency Management.
5. Approved a Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$400,000.

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6. Approved a Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$220,712.
7. Approved a Resolution Authorizing the Acceptance of a Municipal Grant Program Contract Awarded by the Redevelopment Authority of the County of Bucks for \$83,052.
8. Approved a Resolution Adopting the 2015 Township Budget and Setting Forth Millage Rates to Fund Said Adopted Budget.
9. Application for Conditional Use Approval for Frank J. Walsh at 11 Swan Lane was given a 60 day extension for redrafted of plans.
10. Approved an Application for Minor Subdivision Approval for Dominic Chilberti, for Property Located at 902 Main Street, Croydon (TMP #5-8-264) in an R-3 Residential District.
11. Approved a Request for Waiver of Land Development Process from Gerard Lykon, Lykon Automotive, 3213 Bath Road.
12. Approved request from Township Manager for payment to PCS Engineers for payment in the amount of \$11,000 for the HVAC Analysis to be issued in 2014.

Respectfully submitted,

Kate Murphy, Assistant Township Secretary